

The Members of Seven Sisters Community Council  
c/o the Clerk to the Council  
22 Dulais Road  
Seven Sisters  
Neath  
SA10 9EL

31 July 2014

Dear Councillors

**Seven Sisters Community Council: Annual Return for the year ended 31 March 2014**

As your Appointed Auditors, we are responsible for providing an opinion on whether the information contained in the Council's Annual Return for the year ended 31 March 2014 is in accordance with the Auditor General for Wales' requirements and that no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

We have received a copy of your Annual Return for the year ended 31 March 2014 and have now substantially completed our audit work. In accordance with the Accounts and Audit (Wales) Regulations 2005 (as amended) [the Regulations], we are required to report to you whether there are any significant issues arising which we believe you should consider prior to approval of the Annual Return.

**Proposed audit certificate and opinion**

***Qualification issues***

There are no issues in respect of which we propose to qualify our audit opinion on the Annual Return for the year ended 31 March 2014.

***Other matters not affecting our opinion***

We wish to draw the following matters not affecting our opinion to the attention of the Council:

- In future years please ensure that copies of all relevant pages of the Annual Return, (Pages 1, 2, 3 and 5) are submitted for audit. A copy of page 3 (the Annual Governance Statement) was not initially submitted.

***Misstatements in the accounting statements***

We have not identified any misstatements in "Section 1 - Accounting statements" that require to be corrected.

**Approving the Annual Return**

The Responsible Financial Officer is required to certify Section 3 ('Council approval and certification following the audit'), in accordance with Regulation 8B of the Regulations. The Council must then formally approve the Annual Return and the Chair of the meeting at which this is done should sign and